Your journey starts here

Nau mai, haere mai ki Te Kura Akoranga o Te Whare Wānanga o Tāmaki-makau-rau.
Greetings, Talofa lava, Malo e lelei, Kia orana and a warm Pacific welcome to you.

Teaching is a rewarding and enriching career that provides a great opportunity to inspire a generation of young minds. Whether you are still at school and thinking about your career options, in the workforce, a parent considering your next challenge, or thinking about undertaking postgraduate study, the University of Auckland at Manukau programme offers something for you.

Close to 500 students have successfully graduated from the University of Auckland at Manukau programme with their Bachelor of Education (Teaching) Primary specialisation. Many of them started by completing a foundation certificate or course and have since gone on to work in schools in the local community or travelled overseas. Some have won awards and accolades for their personal and academic achievements and some have pursued honours, masters and PhD study. This is proof that anything is possible.

Manukau Institute of Technology’s Otara Campus is located in the heart of South Auckland. By choosing to study with us through the University of Auckland at Manukau Programme you are choosing to study in your own community. At undergraduate level, you will spend up to twenty weeks over the course of your degree working in schools, with teachers and students, in your local community.

We welcome you to study with us at Manukau.

Kia kaha, kia māia, kia manawanui rā hoki.

PROFESSOR GRAEME AITKEN
Dean of Education and Social Work
The University of Auckland
Why study with us at Manukau?

The University of Auckland and Manukau Institute of Technology formed an alliance in 1999 to provide students in the greater Manukau region with a wider range of high quality educational opportunities. This allows people who live near the campus to gain a qualification from the University of Auckland while studying close to home.

The University of Auckland is the top university in New Zealand based on three major international ranking systems1 and the only one in New Zealand to feature in the top 50 of over 800 universities worldwide for Education as a subject2.

Through the University of Auckland at Manukau programme you will study with New Zealand’s leading education faculty in the heart of your community and earn a qualification that is well respected and recognised overseas.

Programmes and courses at Manukau are delivered at the Manukau Institute of Technology’s Otara Campus and designed to be accessible for you, with our undergraduate and foundation lectures and tutorials held over four days a week between 9am and 3pm. Postgraduate courses are held in the evenings or by flexible online learning and many of the postgraduate programmes available can be studied part-time. This allows you to balance your study with work, family life and other commitments.

Manukau Institute of Technology’s Otara Campus is located in the heart of South Auckland. You will benefit from access to student support, facilities and library services available at both Manukau Institute of Technology and the University of Auckland. For undergraduate students this includes a dedicated First Year Mentor to support you in your first year of study and access to dedicated support services through Te Korowhai Atawhai and Pasifika Success. You’ll also benefit from careers support to help you become work-ready and to assist with finding work after you graduate.

The learning technology at Manukau Institute of Technology is up-to-the-minute with purpose built facilities. You will also enjoy spacious and beautifully landscaped campus grounds and a friendly and supportive campus environment. Free parking on campus and close proximity to major public transport links provides you with easy access to this ideal study environment.

For more information see www.education.auckland.ac.nz/manukau

Scholarships and awards

The University of Auckland
The University of Auckland awards scholarships and prizes worth almost $35 million to thousand of students each year at undergraduate and postgraduate level, including those studying at the Manukau Campus.

To search available scholarships visit www.auckland.ac.nz/scholarships

Education and Social Work Scholarships
The Faculty of Education and Social Work offers exclusive scholarships to students including:

- **Start Smart Scholarships** for students applying for bachelors degrees in teaching, social work, physical education or human services.

- **William and Betty Bell Scholarship** for students entering their first year of an undergraduate teacher education programme at the Faculty of Education and Social Work, directly from school or a foundation programme and who are the first person in their immediate family to be entering university.

- A range of faculty based scholarships, awards and fellowships are available exclusively for postgraduate students at the Faculty of Education and Social Work.

To find out more see www.education.auckland.ac.nz/scholarships-and-awards

Other scholarships and funding

Māori and Pacific students applying for teaching programmes at University level should also check with TeachNZ for scholarships available each year. These change annually. To find out more, see www.teachnz.govt.nz

Many postgraduate and professional development courses offered by the Faculty of Education and Social Work qualify for Ministry of Education grants or study awards. Contact the Ministry of Education to find out if you meet their criteria.
Through the Faculty of Education and Social Work, the University of Auckland at Manukau Programme offers a range of teaching and education study options based at the Manukau Institute of Technology’s Otara Campus, including:

**Undergraduate and Foundation programmes**
- Foundation Certificate Education - a bridging course to help students prepare for tertiary study (see pg. 5).
- Bachelor of Education (Teaching) Primary specialisation (see pg. 6).

**Postgraduate programmes and courses**
- Up Grade: Skills for postgraduate study - a six-week preparation programme to prepare you for postgraduate study (see pg. 9).
- A selection of postgraduate courses are taught by University of Auckland staff each semester (see pg. 8).
Foundation Certificate Education

This preparation programme is designed to help you meet the academic entry requirements needed to study at the University of Auckland. You will develop your learning and study skills so you can be confident to start degree-level study.

Where can studying a Foundation Certificate Education take you?

Successful completion allows admission to the University of Auckland for Faculty of Education and Social Work undergraduate programmes. This includes the Bachelor of Education (Teaching) Primary specialisation offered through the University of Auckland at Manukau Programme.

When you apply for a programme you will also be subject to a selection process, need to demonstrate suitability for the relevant profession and must meet all other selection criteria (see pg. 12).

Quick facts

- Full-time: 1 year (120 points)
- Taught at: Manukau and Epsom campuses

Highlights

- Gain the study and learning skills, abilities and confidence needed for successful tertiary study.
- Learn in a supportive setting and become familiar with the tertiary study environment of lectures, tutorials, assignments and exams.

During the year you will:

- Be familiarised with the academic requirements needed for degree pathways at the Faculty of Education and Social Work, including the Bachelor of Education (Teaching).

To apply for the Foundation Certificate Education you must

- Be a New Zealand Citizen or a permanent resident of New Zealand and
- Have completed NCEA Level 2 at a New Zealand secondary school or the equivalent or
- Be over 20 years of age.
- Personal references and interviews are part of the selection process.

Find out more at www.education.ac.nz/undergrad-programmes

Other preparation programmes

As well as the Foundation Certificate Education, the University of Auckland also offers a range of other programmes to prepare you for degree-level study.

Foundation Certificate Tū āpapa Mātauranga

This is a one-year programme to help students develop tertiary study skills and improve knowledge of tikanga Māori and proficiency in te reo Māori. This programme is offered at the University of Auckland’s Epsom Campus starting in Semester One.

For further information, please contact the Faculty of Education Student Centre on 0800 61 62 63 or visit www.education.auckland.ac.nz

New Start General

New start programmes can help you develop the confidence and skills for studying at University. This is a 13-week part-time, day or evening programme providing a comprehensive introduction to first-year degree study. You must be 20 years or over and be a New Zealand citizen or permanent resident to be eligible to apply. Successful completion of the New Start programme allows you to apply for admission to an undergraduate programme at the University of Auckland.

New Start General is offered at four venues including Manukau Institute of Technology. For further information contact New Start on +64 9 923 7832 or email newstart@auckland.ac.nz

Tertiary Foundation Certificate

This is an intensive, one-year, full-time pre-degree programme especially designed for students who lack the grades needed for entry to University, or who feel they do not have an adequate academic background, skills or confidence to begin tertiary studies.

The programme comprises compulsory courses in English and Mathematics and elective courses from a range of other subjects. Successful completion of the programme allows entry into tertiary study subject to other entry requirements of the chosen programme.

For further information, contact the programme secretary +64 9 373 7599 ext 84145 or email tfc@auckland.ac.nz

Note: While successful completion of these preparatory programmes allow admission to the University of Auckland for Faculty of Education and Social Work undergraduate programmes, selection into a programme is not guaranteed. Applicants must meet all additional selection requirements for their chosen programme (see pg. 12).

If you are looking for preparation before commencing postgraduate study see “Up Grade” on pg. 9.
Primary teaching is a rewarding and enriching career. You can play a part in the education and development of children, inspire in them a love of learning, and share in their achievements.

The Bachelor of Education (Teaching) will empower you to use effective teaching techniques based on proven educational theories and informed by leading research.

Quick facts

Full-time: 3 years (part-time study options also available).

Points per degree: 360

Taught at: Manukau, Epsom and Tai Tokerau campuses

Highlights

• Learn effective teaching techniques and how to apply them in school and classroom settings.
• Extensive practical experience in schools that provides real-life experience and insight into what teaching is all about.
• Develop knowledge of the New Zealand Curriculum and the eight essential learning areas.

What you’ll learn

You will learn about different teaching techniques and gain in-depth knowledge of current curriculum content and practices that will inform the development of your own teaching expertise.

Over the course of the programme you will study a suite of courses that will give you the grounding required in the areas of educational and developmental psychology, educational history and philosophy and the sociology of education to work effectively in the field of teaching.

You will study the theories of learning and teaching and how to apply them to areas of the New Zealand primary curriculum. You will develop knowledge of the curriculum subjects you will teach, developing your skills in literacy, science, mathematics, Māori language and culture, the arts, technology, social science, health and physical education.

During your practicum (placements in schools) you will have the opportunity to apply what you learn in real classroom settings. A course from the General Education schedules will also enable you to pursue an interest outside of teaching to complement your specialisation or meet other University requirements.

You will learn through interactive workshops, small group tutorials, lectures and practical experience.

The first year

In the first year you will be introduced to the study of education and the New Zealand Curriculum and gain first-hand experience of teaching during your practicum. You will also develop your knowledge and skills in the areas of literacy, numeracy and Māori language and culture and undertake one General Education course.

Subsequent years

In following years you move on to more advanced study of education, gain more practical experience, continue to develop your knowledge of the curriculum. You will spend ten weeks in one school on practicum during your final year, which allows you a deeper insight into how classrooms are set up and to track changes in student performance over that year. This will allow a smooth transition from being a student teacher to a beginning teacher upon graduation from the University.

In your final year, you will also select three courses to study from a range of specialist education and curriculum options.

General Education

The General Education programme has been designed to give you knowledge and an appreciation and understanding of subjects outside your main area of study. You will study one course (offered in Year One of the programme) from the General Education schedules offered for this degree.

Visit the General Education website, to view the courses currently available for this degree. See: www.auckland.ac.nz/generaleducation
Academic English Language Requirement (AELR)

In 2016, the University will introduce an Academic English Language Requirement (AELR) into all its undergraduate programmes. The aim of the AELR is to ensure you have a sufficient level of competence in academic English to support your study at University. The AELR will not affect whether you are offered a place on a programme, and may be met through your entry qualification or through satisfactory completion of an approved course in your first year of study.

You must meet the AELR if you are admitted to an undergraduate programme and you are a domestic student, an international student applying on the basis of a New Zealand secondary school qualification, or an international student applying on the basis of results at another New Zealand tertiary institution.

Applicants who have not met the AELR through their entrance qualification will be provided with advice at the time of enrolment.

For further information, see www.auckland.ac.nz/aelr

Practicum

You will spend approximately 20 weeks over the three-year programme on practicum, observing and teaching classes in a range of primary schools. Practicum is critical to understanding what it’s really like to be in a school and to teach. This is an opportunity for you to observe a range of teaching approaches, practise your own skills and discuss relevant issues with practising professionals.

The practicum programme is a collaborative partnership with a consortium of schools. You are placed in a minimum of three different schools over the programme to experience a range of schools – from decile one to ten - and a range of class levels - from Years 1 and 2 (five and six year olds) to Years 6, 7 and 8 (ten to 13-year-olds).

Initially, you may observe small groups and work with individual children. As your skills develop, you will work alongside experienced teachers, teach small groups and take responsibility for a whole class for selected lessons. Practicum will build up in the third year to feature a more extensive, longer practicum placement with you taking full responsibility for a class.

These placements are available in selected schools across South Auckland and will be spread across the school year. You must be prepared to travel to schools and at your own cost.

First year practicum involves two (full-time) placements, typically:
- Two weeks in the first semester.
- Four weeks in the second semester.

Career opportunities

You will enter the workforce with a reputable and highly credible qualification from the University of Auckland.

You will be well qualified to teach new entrants through to Year 8 in New Zealand schools and overseas. You may also apply for teaching positions in secondary schools in areas such as reading and language support.

You will be eligible to apply for provisional teacher registration, have the opportunity to earn a salary at degree level and be able to network with other professional educators.

This internationally recognised degree qualification combined with the skills you have developed in organisation, planning and management are also desirable in alternate areas such as human resources, training or educational roles in a variety of organisations.

The University of Auckland’s Career Development and Employment Services assists current students as well as graduates up to three years after graduation with all aspects of career development. This includes workshops, recruitment events and personalised assistance.

"I’ve always aspired to position myself where I can empower others, especially young people, to work to their full capacity. Being an educator, and education itself, are key parts of the journey. I thoroughly enjoyed the supportive, intimate and responsive learning environment that is a very unique feature of Manukau Institute of Technology. The willingness to embrace this, and the whānau-oriented culture were important to me.

"At Manukau Institute of Technology, you get the high calibre lecturers from the University of Auckland sharing their expertise in a non-threatening environment and in an interactive way that caters to my learning style. The willingness of academic tutors and staff to work collaboratively with me to find ways to manage and balance my family, sporting and study life contributed to my successes including pursing postgraduate studies."

Ann-Helen Rasmussen graduated with a Bachelor of Education (Teaching) Primary specialisation in May 2014 and a Bachelor of Education (Teaching) (Honours) in May 2015.
After completing your teaching degree, or if you are already an experienced teacher, postgraduate study will enable you to advance your knowledge and skills and increase your salary and career opportunities.

The Faculty of Education and Social Work offers a range of postgraduate taught or research programmes, from graduate and postgraduate diplomas and certificates through to qualifications at masters and doctoral level. These provide many and varied opportunities to pursue advanced study and engage in critical thinking and research related to your career and areas of interest.

Each year a selection of postgraduate courses are delivered at the Manukau Campus. Some qualifications may be able to be completed full-time at Manukau depending on your area of interest/research, or be complemented with courses offered at the University’s Epsom Campus or via online study. Part-time study is also popular.

The Faculty of Education and Social Work offers over 20 postgraduate programmes including:

- Bachelor of Education (Teaching) Honours
- Postgraduate Certificate in Education
- Postgraduate Diploma in Education
- Postgraduate Diploma in Educational Leadership

Exciting range of programmes and courses

- All of our programmes and courses are informed by close partnerships with the practice community, ensuring you gain the practical knowledge and insight together with the informed research that is relevant to your work in your chosen profession.
- Some of our research programmes are cohort-based and others are independent – allowing you to choose the best study option to suit your learning style and needs.
- Most of our postgraduate programmes can be studied part-time, so you can balance your study with work and other commitments.
- Most of our programmes also allow entry in the first or second semester so you don’t have to wait too long to get started.
- Innovative research-driven programmes and a strong international reputation means your qualification from the University of Auckland is well recognised and respected around the globe.

Funding and support

- You may be eligible for a scholarship to support your postgraduate study. There are a variety of University scholarships, externally funded scholarships and Ministry of Education grants and study awards offered each year. See pg. 3 for information.
- Network with other postgraduate students through the University’s Postgraduate Students’ Association (PGSA). PGSA represent postgraduate student interests and foster a sense of identity and community for all Postgraduate Students. PGSA put on a range of social functions, academic events and workshops to support students.
- Besides the comprehensive range of student support services available to all students, postgraduate students also have tailored services to assist with the expectations of postgraduate study including workshops and resources to enhance research skills, research design, thesis writing and oral presentation skills.

“I started my teaching career through the University of Auckland at Manukau. I enjoyed my Bachelor of Education (Teaching) Primary at the Manukau Campus as it had smaller class sizes, regular interaction with classmates and the lecturers were very supportive and encouraging. I still keep in touch with my lecturers and would love to take future courses at the Manukau Campus.

“After I graduated in 2008, postgraduate study had been on my bucket list but I had never quite found the right time to do it. It felt like I had been in the classroom for a while and was out of place with academic study. I chose to take the ‘Up Grade: Skills for postgraduate study’ course at Manukau to upgrade my skills and knowledge – especially on current research and findings.

“An aspect of my postgraduate study that I’ve enjoyed is those light bulb moments of making connections between research as it informs and enlightens what I’ve seen on a regular basis in my classroom as well as in my practice and that of my colleagues.

“I would like to complete my masters degree as I have a curiosity to learn more and make connections between practice and underpinning theories/pedagogies. My passion lies in improving achievement for Pasifika students and supporting teachers in professional learning communities.”

Emeline Unga is a Year 5/6 Team Leader at Mangere Central School and is studying for a Postgraduate Diploma in Educational Leadership.
Flexible postgraduate study options

We recognise the demands on busy professionals and constantly look at how we can best meet your study needs and offer flexible study solutions wherever possible. This is done through a selection of online and face-to-face courses, classes, lectures and workshops, and through web-based interactive technology and video conferencing.

Online/study guide: If you cannot make it to campus for regular lectures and study, then online study is an option for you to consider. This delivery involves study guide material, regular internet contact with students and lecturers, and may include some on-campus (face-to-face) sessions.

Block Courses: Some courses are offered in block format. Block courses are delivered on campus over a block of consecutive days and may include follow up days. These are usually full days of study (unlike weekly lectures). A number of block courses are delivered during school holidays and in Summer School.

Research: You may be able to complete a research degree without the need to regularly come to campus.

Weekly lectures: Most of our weekly lectures are taught in the evenings from 4.30pm.

See our website for information on current and upcoming courses.

Up Grade: Skills for postgraduate study

“Up Grade” is an eight-week course to prepare you for postgraduate study. Developed and delivered by staff of the Faculty of Education and Social Work, it is delivered at Manukau Institute of Technology and will help you transition to the expectations of postgraduate-level study.

The aims of the course are to:
- Build the analytical and academic writing skills necessary for successful postgraduate study.
- Build confidence that postgraduate study is achievable and worthwhile.
- Enable you to make an informed decision regarding your future qualification options.

For course dates and further information see www.education.auckland.ac.nz/upgrade

“Postgraduate study has allowed me to examine in-depth aspects of education that I am interested in and passionate about.

“I have always been interested in aspects of social justice through education. My research masters examines news media representations of South Auckland, giving youth an opportunity to speak back to dominant stereotypical ideas that society has about a community that is often seen as ‘troublesome’. Through this study I hope to identify and challenge aspects of power within our society that get to define what South Auckland is.

“I hope my research can contribute to change or become a catalyst for change in my community and in the way others perceive and define South Auckland.

“I gained the confidence for postgraduate study by first taking the ‘Up Grade: Skills for postgraduate study’ eight-week course offered by the University of Auckland at Manukau. I’ve now completed a Postgraduate Diploma in Education and am about to submit my thesis for a Master of Education qualification.

“I have been able to develop relationships with lecturers who have provided guidance and support as I have continued with my journey. These lecturers have given generously of their time and have always encouraged me to push myself and achieve my goals.

“During my study I have also developed relationships with other students and colleagues. These friendships have provided not only support but also a sense of community within the University setting.

“Postgraduate study has changed my life, I have a clearer knowledge of where I am headed and have developed skills that will get me there.”

Jean Allen is studying toward a Master of Education. She graduated with her Postgraduate Diploma in Education in 2014.
Support services are available to help you succeed academically and personally. University of Auckland at Manukau students benefit from access to a network of people, services, resources and facilities from both the University of Auckland and Manukau Institute of Technology.

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<thead>
<tr>
<th>Manukau Institute of Technology</th>
<th>The University of Auckland</th>
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<tr>
<td><strong>Health and Counselling</strong></td>
<td><strong>University Health and Counselling</strong></td>
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<tr>
<td><strong>Learning Support Centre (LSC)</strong></td>
<td><strong>Academic Success Centre</strong></td>
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<tr>
<td>- Improve note taking and research techniques</td>
<td>- Student learning services</td>
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<tr>
<td>- Understand maths</td>
<td>- Māori and Pacific student support services</td>
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<tr>
<td>- Improve your English</td>
<td>- Mathematics support</td>
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<td><strong>Student advisory services</strong></td>
<td>- Academic English language support</td>
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<tr>
<td>- Work/study balance</td>
<td><strong>Personal support</strong></td>
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<td>- Personal and sensitive issues</td>
<td>- Support for first-year students</td>
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<td>- Financial hardship</td>
<td>- Student advocacy services</td>
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<tr>
<td><strong>Library Services</strong></td>
<td>Students studying at Manukau will receive academic and pastoral support from dedicated faculty lecturers, staff and Tuākana-Teina mentors who are based at Manukau Campus.</td>
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<tr>
<td>Manukau Institute of Technology offers an extensive range of library services and staff are able to assist students to find information within the library.</td>
<td><strong>Library Services</strong></td>
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<tr>
<td><strong>Support for students with disabilities</strong></td>
<td><strong>Financial support</strong></td>
</tr>
<tr>
<td>- New Zealand Sign Language Interpreters</td>
<td><strong>Support for students with disabilities</strong></td>
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<tr>
<td>- Short term loan equipment</td>
<td><strong>Career development and employment services</strong></td>
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<td>- Provide notetakers</td>
<td><strong>Students associations</strong></td>
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<td><strong>Chaplains</strong></td>
<td><strong>Student Advice Hub</strong></td>
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<tr>
<td><strong>Career Centre</strong></td>
<td>- Academic complaints and study problems</td>
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<tr>
<td><strong>Childcare</strong></td>
<td>- Debt or funding issues</td>
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<tr>
<td><strong>Student Accommodation</strong></td>
<td>- Housing and tenancy queries</td>
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</tbody>
</table>

For more information on student services, support and assistance and campus facilities see  
[www.manukau.ac.nz/current-students](http://www.manukau.ac.nz/current-students)  
[www.education.auckland.ac.nz/student-support](http://www.education.auckland.ac.nz/student-support)
How do you get in?

Admission and selection requirements differ depending on the level of study and programme you wish to enter into. See below for admission information on the area of study you are interested in. See pg. 14 for information on how to apply and enrol.

**Preparation programmes**

Preparation programmes offered by the University of Auckland are detailed on pg. 5. See pg. 5 for entry criteria for the Foundation Certificate Education and check the websites for the other preparation programmes to find out the required entry criteria.

**Postgraduate study**

Depending on the qualification(s) you already hold, your postgraduate study options are varied. Each programme has different entry requirements and in some cases professional experience is required before you can enter into the programme. Consult the Faculty of Education and Social Work Postgraduate Prospectus or website for information on postgraduate study and the entry criteria for each programme.

www.education.auckland.ac.nz/pg-programmes

**Bachelor of Education (Teaching)**

To enrol for a degree programme at the University of Auckland you must have a university entrance qualification and be selected into a programme. If you are 20-years-old or over and do not have a formal university entrance qualification, you may be eligible for Special Admission. See below for the different university entrance pathways and see pg. 12 for Special Admission.

**Admission from New Zealand secondary school qualifications in 2016**

Note for international applicants: The information below is for New Zealand and Australian citizens and permanent residents. International students should refer to www.auckland.ac.nz/international or call +64 9 373 7513.

To be admitted to an undergraduate programme of the Faculty of Education and Social Work, University of Auckland, you must fulfill the following:

- Have a university entrance qualification based on NCEA, CIE (taken in New Zealand), IB or another recognised, equivalent qualification. See www.auckland.ac.nz/entry-requirements for 2016 University Entrance Standards

AND

- Meet the "other selection requirements" for your chosen programme (see chart on pg. 12)

AND

- For guaranteed admission, you must achieve the stated rank score or higher. If you do not achieve the rank score for guaranteed admission, your application will be given individual consideration if places are available in that programme.

The rank score for guaranteed admission in 2016 for all Faculty of Education and Social Work undergraduate programmes is:

<table>
<thead>
<tr>
<th>NCEA (Level 3)</th>
<th>CIE (taken in NZ)</th>
<th>IB</th>
</tr>
</thead>
<tbody>
<tr>
<td>150</td>
<td>150</td>
<td>26</td>
</tr>
</tbody>
</table>

If you achieve fewer than 80 credits, the rank score will be based on those credits you have gained at Level 3 over a maximum of five approved subjects and weighted by the level of achievement.

- The rank score will be calculated by awarding the following points for up to 24 credits in each approved subject taken at Level 3. The maximum rank score is 320.

<table>
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<tr>
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<th>Point(s)</th>
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<tr>
<td>Excellence</td>
<td>4</td>
</tr>
<tr>
<td>Merit</td>
<td>3</td>
</tr>
<tr>
<td>Achieved</td>
<td>2</td>
</tr>
</tbody>
</table>

- Credits obtained in any required subjects do not have to be among the best 80 credits used for ranking purposes.

- NCEA Level 3 credits achieved in previous years may be counted towards the 80 best credits used for ranking purposes.

- Level 3 subject requirements for a specific programme may be met in Year 12.

- You are strongly encouraged to take achievement standards as preparation for University study.

**University of Cambridge International Examinations (CIE) (taken in New Zealand)**

**How your rank score is calculated**

You will be allocated a rank score using the UCAS Tariff for the best 6 subject units at AS or A level, provided that no more than two subject units are included from any one syllabus group in the table of available syllabus groups, which are broadly equivalent to those in the list of approved subjects for NCEA. (1 AS level = 1 subject unit; 1 A level = 2 subject units) (Thinking Skills and the General Paper will be excluded.)

- The rank score will be calculated from your UCAS Tariff points by awarding the following points for each syllabus group (to a maximum of six subject units). The maximum rank score is 420.

Note: While you must take approved subjects for University Entrance, there are no "required subjects" for admission to Faculty of Education and Social Work undergraduate programmes.
International Baccalaureate (IB)

How your rank score is calculated
You will be allocated a rank score according to your IB score. For example, if you achieve 26 points for IB, your rank score will also be 26 points. The maximum rank score is 45.

Other admission categories

Special Admission
If you are over 20 on the first day of the semester you plan to commence study, are a New Zealand or Australian citizen or permanent resident, and have no formal university entrance qualification, you may be eligible for Special Admission. If admission is approved, you may be considered for selection for your chosen programme in the Faculty of Education and Social Work. You will need to consult with the faculty before applying for courses or programmes. Evidence of other study or work skills will need to be provided with your application. You will also need to meet the other selection requirements for your programme.

See www.auckland.ac.nz/special-admission

Discretionary Entrance:
See www.auckland.ac.nz/entry-requirements

Recognition of previous academic study (ROPAS):
See www.auckland.ac.nz/admission

Undergraduate Targeted Admissions Scheme (UTAS)
The University has a range of admission schemes to improve access into higher education for equity groups. UTAS is the University’s undergraduate targeted admission scheme for eligible Māori, Pacific, students with disabilities, students from refugee backgrounds (SRB), and students from low socio-economic backgrounds (low SEB). For the purpose of UTAS “low SEB” applicants are school leavers from a low decile (1, 2 or 3) school. UTAS reserves a number of places in our undergraduate programmes for these students who have met the University Entrance (UE) standard but do not met the guaranteed entry score for the programme of their choice.

See www.auckland.ac.nz/utas

Other selection requirements
In addition to achieving university entrance, our undergraduate programmes have other selection requirements. To be admitted to the University of Auckland you must gain the University Entrance Standard and be selected into a programme. Please check the criteria below for your programme/s of interest.

<table>
<thead>
<tr>
<th>Programme</th>
<th>Other selection requirements</th>
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<tbody>
<tr>
<td>Bachelor of Education (Teaching) – BEd(Tchg)</td>
<td>Referees’ report. Interview. Applicants must be capable of meeting the requirements of the New Zealand Teachers Council including language proficiency. 1, 2, 3</td>
</tr>
</tbody>
</table>

1. When applying for Faculty of Education and Social Work programmes, you must demonstrate the potential to meet the criteria for industry registration and for working in your chosen field, particularly where this applies to working with children. Requirements include: a declaration of health conditions; a declaration of any criminal convictions; and a Police Check.
2. If English is not your first language, you may be required to sit an IELTS test. For more information see www.education.auckland.ac.nz/entry-requirements
3. All applicants without University Entrance will need to undergo literacy and numeracy skills assessments.
4. Māori and Pacific students, students with disabilities, students from refugee backgrounds, and students from low socio-economic backgrounds, who do not reach the guaranteed admission standard but who have University Entrance will be assessed against the Targeted Admission criteria. Call 0800 61 62 63 for further information or email education@auckland.ac.nz

Please note that there is usually just one intake per year for each of our undergraduate programmes (commencing in Semester One).

Interview: You will be invited to attend a group interview where you will be assessed for suitability for the profession, as well as your potential to succeed in your studies. The invitation to the interview will be sent to you via email.

Police check: You will complete a Police Check consent form at the time of the interview. You will need to bring with you a passport OR original birth certificate AND drivers licence OR 18+ card for identification.

Academic integrity requirement: Please note that all undergraduate and postgraduate students admitted for the first time to a programme at the University are required to take an online academic integrity course. See www.academicintegrity.auckland.ac.nz
How to apply

The application and enrolment process

First you need to apply

Go to www.apply.auckland.ac.nz and complete the Application for Admission. If you haven’t already, you’ll be asked to sign up for a new account. It’s easy, and you’ll soon be underway in making your application.

Applicants who are in their final year in secondary school should apply before their results are released.

Late applications submitted may be considered after the closing date if places are available. We strongly advise you to apply for the programmes that you may wish to study well before the closing date so you have plenty of time for your interview and any other requirements.

You will receive an acknowledgement email asking you to provide certified documents (and in some cases to complete other requirements*) before your application can be assessed. You may need to attend a literacy and numeracy assessment and/or interview as requested.

You can check your application status online at any time. Documents can take 3–4 weeks to process during peak admission periods. Some of your documents might take longer to process than others.

Your final offer of a place depends on two things: your admission to the University (which for school leavers may depend on your final school results) and your assessment by the relevant faculty.

If your application is successful, we’ll email you an offer with instructions on how to accept the offer.**

*For some programmes, you may be required to submit supplementary information (eg, a police consent form) or to attend an interview.

**If you are not offered a place in the programme(s) of your choice, you will receive an email outlining alternative options.

Next you need to enrol

Once you’ve accepted an offer of place in a programme, you can find out what courses you should enrol in at www.education.auckland.ac.nz/enrolment. If you need some help with the enrolment process, visit www.auckland.ac.nz/enrolment for an online tutorial.

Next you need to make sure you pay your fees. You’ll find all the details at www.auckland.ac.nz/fees

Closing date for applications for admission in 2016

<table>
<thead>
<tr>
<th>Programme Type</th>
<th>Closing Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Education (Teaching)</td>
<td>1 December 2015</td>
</tr>
<tr>
<td>Foundation Certificate Education</td>
<td>1 December 2015</td>
</tr>
<tr>
<td>Other preparation programmes</td>
<td>Check website for each programme</td>
</tr>
<tr>
<td>Faculty of Education and Social Work postgraduate programmes</td>
<td>8 December 2015</td>
</tr>
</tbody>
</table>

Please note: Applications submitted after the closing date will only be considered if places are available.

For an overview of academic year dates visit www.auckland.ac.nz/dates

Please note that some Faculty of Education and Social Work programmes do not follow the exact same pattern as the official University academic year. Please refer to the faculty website and individual programme information.

Disclaimer: Although every reasonable effort is made to ensure accuracy, the information in this document is provided as a general guide only for students and is subject to alteration. All students enrolling at the University of Auckland must consult its official document, the current Calendar of the University of Auckland, to ensure that they are aware of and comply with all regulations, requirements and policies. Publication date: August 2015.

Interview tips

If you’d like some tips to help you prepare for the interview, see the interview section at www.education.auckland.ac.nz/undergrad/admission-and-enrolment

Need help?

AskAuckland has answers to frequently asked questions 24 hours a day, 7 days a week. Visit www.askauckland.ac.nz

If you need more specific help, call or email us.